

Overview

THE FEDERAL POLYTECHNIC, ADO EKITI,

P.M.B 5351, ADO-EKITI, EKITI STATE, NIGERIA.

INVITATION FOR PRE QUALIFICATION FOR YEAR 2018 (TETFUND) ZONAL INTERVENTION PROJECT. THE FEDERAL POLYTECHNIC, ADO EKITI,

(1.0) In Compliance with the Public Procurement Act 2007, the Federal Polytechnic, Ado-Ekiti State hereby, invites interested , experienced and competent contractors/suppliers to submit pre-qualification documents for year 2018 (TETFund) Zonal Intervention Project mentioned below:

(2.0) SCOPE OF WORK/SUPPLY

Lot 1 Procurement and installation of equipment for upgrade of ICT Centre, (A & B).

Lot 2 No. Toyota Hilux.

(3.0) ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC 2, CAC7 and Provision of declaration of Annual Returns with the Corporate Affairs Commission;

(b) Evidence of company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020.

- (c) Evidence of current Pension Compliance Certificate. (PENCOM) valid till 31st December, 2020;
- (d) Company's Audited Accounts for the last three (3) years; 2017, 2018 and 2019;
- (e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate, valid till 31st December, (2020);
- (f) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- (g) Evidence of Registration on the National Database of Federal Contractors, Consultant and Services Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2020 or valid Certificate issued by (BPP);
- (h) Sworn Affidavit disclosing whether or not any officer of the relevant committees of The Federal Polytechnic Ado-Ekiti, Ekiti State or the Bureau of Public Procurement (BPP) is a former or present Director. Share holder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable Commercial bank indicating willingness to provide credit facility for the execution of the project when needed
- (j) Company Profile with the Curriculum Vitae (CV) of key staff to be deployed for the project, including copies of their Academic/Professional qualifications. (In case of construction: COREN, QSRBN, ARCON, CORBON etc)
- (k) Verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including letters of Awards Valuation Certificates, Job Completion Certificates and photograph of the projects;
- (l) List of plants/Equipment with proof of ownership/ lease (where applicable).
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each Joint Venture partner).

(n) Letter of Authorisation from original equipment manufacturers:

(o) Companies included in the National Automotive Design and Development Council's approval list of Design and Development Council's approval list of local manufacturers of vehicles or their authorized representatives should bid for Lot 2.

(p) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/ Firm's Letter Headed Paper bearing amongst others, the Registration number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No), and Email Address. The Letter headed Paper must bear the Company at the bottom of the page, duly signed by the Authorised officer of the firm.

(4.0) SUBMISSION OF DOCUMENTS

Prospective bidders are to submit pre-qualification documents, two (2) hard copies of the Technical bids packaged in sealed envelopes and clearly marked as 'Technical Bid' and addressed to the Registrar, The Federal Polytechnic Ado-Ekiti, Administrative Building and clearly marked with (the name of the project).

Furthermore, the reverse of sealed envelope should have the name and address of the bidder and drop in the designated Tender Box (Registrar's Office, The Federal Polytechnic Ado-Ekiti, Administrative Building) not later than **(12 noon on Monday 2 March, 2020)** which must not be less than three (3) weeks, counting from the date of the advertisement).

(5.0) OPENING OF PRE-QUALIFICATION DOCUMENTS

The Technical bids will be opened immediately after the deadline for submission **(12 noon on Monday 2 March, 2020)** in the Board Room, Administrative Building in the presence of Bidders or their representatives. Please, ensure that you sign the Bid Submission Register in the Office of Registrar, Administrative Building of The Federal Polytechnic Ado-Ekiti, will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please Contact the Head, Procurement Unit

(6.0) GENERAL INFORMATION

(a) Bid must be in English Language and signed by an official authorized by the bidder.

- (b) Bids submitted after the deadline for submission would be returned unopened
- (c) All costs will be borne by the bidders.
- (d) All pre-qualified bidders will be contacted at a later date for collection of Tender documents;
- (e) The Federal Polytechnic Ado-Ekiti, Ekiti State is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any Liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

K.O. EKANEM (MRS)

REGISTRAR